

Agenda for the 34th meeting of the Ocean Facilities Exchange Group (OFEG)**Natural History Museum, London – 22nd and 23rd April 2015****Attendees:** Juanjo Danobeitia, Colin Day, Erica Koning, Klas Lackschewitz, Miki Ojeda, Odd-Jarle Pollen, Olivier Quedec, Barbara Tanner, Beth House**Meeting place:***The meeting will start at 09:30hrs on Wednesday and will end Thursday at 13:00 hrs. OFEG Dinner will be on Wednesday 22nd at 19:30hrs at “Bumpkin”**Restaurant, 102 Old Brompton Road, South Kensington London, SW7 3RD-**<http://maps.google.co.uk/?hl=en&q=102+Old+Brompton+Road%2c+South+Kensington,London,SW7+3RD>***Agenda****Wednesday 22nd April**

Time	Item	Presenter	Papers
0900	Coffee and Tea		
0930	Welcome and Introductions	House	
	Approval of Minutes and Matters arising	House	33 rd OFEG Minutes
	Update of the OFEG activity document and barter balances	All Partners	- OFEG Activity document - OFEG Barter Balances
	Terms of Reference for OFEG (Review and Agree)	House	OFEG TOR
	Ship barter points – original protocol for points allocation -review of points allocation and protocol	House	Barter exchange valuations
	Equipment barter points - Review of protocol - Review table and points allocation	Day	OFEG Equipment Table
1230	Lunch		
1330	Update on work on MLC & the Polar Code	Pollen	MLC & Polar Code (IMR) MLC 2006 Ifremer
	NERC/NIOZ Cruise Planning Software	Day/Koning	
1500	Coffee and Tea		
1515	Update and discussion on Seismic Operations and EIAs	Day	- Seismic Operations and EIAs – Ifremer
1630	End of Day 1		

Thursday 23rd April

Time	Item	Presenter	Papers
0900	Coffee and Tea		
0915	EU Funding and Shiptime	Koning/Quedec	
	OFEG cruise programmes 2015/2016	All partners	
	Ship issues, fleet and major equipment changes	All partners	
	Discussion over adding new members to OFEG and recent requests	All partners	
	Feedback on recent and planned barter cruises	All partners	
	Review of barter requests	All partners	Proposed barter cruises
	OFEG website	All partners	
	AOB - Future meetings	All partners	
1230	Lunch		
1330	End of Day 2		

Standard Information Papers**Information Paper 1** – Proposed Barter Cruises (provided)**Information Paper 2** – Ship Telephone Contact Numbers (provided)**Information Paper 3** – OFEG Fleet Renewal Roadmap (provided)**Meeting dates**

The Group has two meetings a year: a two-day meeting in the Spring and a one-day meeting in the Autumn. The date(s) for meetings are set well in advance to ensure that as many members as possible can attend. Meeting dates can only be changed at late notice if all members can attend on the proposed new date(s) and no one is financially disadvantaged by the change.

Future meeting venues/dates: Autumn 2015: Spain + OFEG-TECH
 Spring 2016: Germany
 Autumn 2016: Norway + OFEG-TECH
 Spring 2017:
 Autumn 2017:

Barter exchange enquires protocol:

Barter exchange enquires should only come from OFEG members (see contact details above), and any barter exchange enquiries from members of the science community should be directed back to the appropriate national OFEG member.