

**39<sup>th</sup> meeting of the Ocean Facilities Exchange Group; Texel 4<sup>th</sup> - 5<sup>th</sup> Oct. 2017****Minutes from meeting:**

Present: Colin, Erica, Natalie, Olivier, Doreen, Miki, OJ, representative from EUFAR (Élisabeth), Henk (NIOZ) and his dog “Luna”.

Apologies: Juanjo, Per, Klas

**Minutes and actions**

Welcome and introduction.

Discussion about chair and vice chair. Suggestion to have the chair for both OFEG and OFEG Tech from the same country.

Olivier informing this will (probably) be his last OFEG- meeting due to re-organization in IFREMER. Intention is to introduce new “recruits”, which are being hired now, at the next meeting in Barcelona.

Juanjo has started in his new job in Rome as Director General at ENSO-ERIC so he’s no longer a part of OFEG. Sadly.

**Review of actions and minutes:**

Action 5.2.3.1 – still open. *Same as from last meeting: Must be followed up and closed during next meeting.*

Action 7.1.1 – completing the list to the best of participants knowledge. Missing info on the bulk of the German fleet plus Spain.

Action 4.1 – open.

Action 37.4 – open.

Action 38.2 – *NERC – open for glider-bartering, but on a one-to-one discussion.* ITEM CLOSED.

Action 38.3 – get quotes on a case-by-case basis with partners. ITEM CLOSED.

Action 38.4 – closed

Action 38.5 – closed

Action 38.6 – closed

Action 38.7 – all partners to add comments to activities on Erica’s spreadsheet. ITEM STILL OPEN

**New items:**

## VPT website discussion:

- NIOZ and NERC use the website for all their programming and planning requirements. IMR and GEOMAR are progressing their involvement with GEOMAR now trialling two vessels on the system. IMR is currently testing/ reviewing gaps. CSIC are interested in starting to join the system by the end of the year.
- Erica to email updated OFEG activity map to Colin to upload onto OFEG web site home page replacing the ‘welcome to the OFEG website box’  
**Action: Map for website – Colin/Erica**
- All partners to send pictures of barter ships and any other useful pictures to be uploaded onto the OFEG website gallery.  
**Action: All**
- *Replace “Welcome to...” on webpage, replace with map plus remove “newsletter”.*  
**Action: Colin**

## General items:

- Nomination new chair: Norway – agreed.
- Nomination new vice chair: Germany – to be agreed/ confirmed.

**Review of barter requests & vessel/ equipment availability:**

- See updated table in attachment.
- Adding cruise details to the barter balance.

## A couple of comments:

- IMR to confirm if the three days are to be kept on as a request.
  - o Main French project needs to recover their moorings due to limited battery capacity and will revisit the issue with NERC/BAS (whose 2018-19- schedule has changed).
- Question if possible to access MARUM’s MeBo through barter. Olivier to send a formal request to Doreen.

**Other items:**

Presentation of EUFAR by Élisabeth.

**Emerging issues and new projects:**

**None.**

**Next meeting 10<sup>th</sup> – 11<sup>th</sup> April 2018 Barcelona**

DRAFT

**Actions from previous meetings**

Meeting	Actions	Detail	Responsible	Due date
OFEG 33	Action 5.2.3.1	All partners to send their operating policy for MLC2006 to Erica clarifying the classifications of ship staff, scientists and technicians as 'seafarers', 'transitional seafarers', 'other'; Erica will collate in a suitable format to be uploaded to the OFEG website (minutes item 3).  <b>Note: This is an important item still open from OFEG 33</b>	All send MLC policy. Erica collates. Colin uploads.	By OFEG 40 meeting
OFEG 35	Action 4.1	Erica to develop a new proposal for a "Barter cruise planning guide" to replace the "Obligations for barter cruise participants".  <b>Erica to finalise the draft, send out and all partners to advise changes.</b>	Erika	At OFEG 40
OFEG 37	Action 37.4	Natalie/Colin to discuss NSF ships barter points of NERC/NSF ships with NSF	Natalie/ Colin	OFEG 39
OFEG 37	Action 37.12	All partners check Erica's new activity document for previous years 2014/15/16, add comments to briefly describe cruise activity and send details to Erica to update the master table.  Erica to send updated table with all comments to Colin to upload on website	All / Erica / Colin	OFEG 39
OFEG 38		<b>New / Emerging items:</b>  Develop OFEG position for the support of the updating of the Marine Board OFWG report	All	April 2017

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OFEG 38	Action 38.1	<p>OFEG web site actions:</p> <ol style="list-style-type: none"> <li>1. Erica update global barter map and send to Colin to upload onto front page of website</li> <li>2. Monthly email OFEG members for story updates for OFEG website</li> <li>3. Upload details of NSF ships to OFEG website (under meeting documents)</li> <li>4. Add polar classification document in “Polar Operations” on the website.</li> <li>5. Add information about MFP on the web in some shape or form (Slides? Plain text?).</li> </ol>	Colin	OFEG 40
OFEG 38	Action 38.7	Erica to develop the barter guide document and send out to all to comment, following which Erica will complete the guide.	Erica	By OFEG 40
		<b><u>Actions from the 39<sup>th</sup> Meeting</u></b>		
<b>Meeting</b>	<b>Action</b>	<b>Detail</b>	<b>Responsible</b>	<b>Due</b>
OFEG 39	Action 39.1	Create spec on IFREMER MSC (ref. item 37.1)	Olivier	By OFEG 40
“	Action 39.2	Add OFEG Facebook to standard agenda item “OFEG Web site”	OJ	Completed
“	Action 39.3	Replace “Welcome to...” on webpage and replace with map. Also remove newsletter	Colin	By OFEG 40
“	Action 39.4	Send news, pictures of ships and equipment to Sally to post on web.	All	By OFEG 40